Thank you for accepting a Salem College intern with your organization. Your efforts on behalf of the student are very much appreciated. This evaluation is designed to provide information concerning the intern's performance while working with your organization. Please complete this form in as much detail as possible. Feel free to attach a separate sheet if necessary. Your evaluation of the student's efforts will have a significant impact on her final grade. Many thanks for your assistance.

Using a scale of 1-10, with 10 being the highest possible score, please rank the Salem intern in the following areas:

Motivation ________________________ Preparation for the internship ________________________

Responsibility ____________________ Human relation skills _______________________________

Communication Skills _____________ Ability to follow directions _________________________

Level of professionalism __________ Capacity for independent work ______________________

How would you characterize the intern's contributions to your organization?

_____ Extremely useful  _____ Helpful  _____ Neutral  _____ Not Helpful

Briefly describe the intern's primary duties with your organization.

Please mention any special strengths or weaknesses you noted about the intern's work with your organization.
Approximately how many hours did your intern work at the internship site? ___________________

Would you be willing to supervise another Salem College intern? ____ Yes ____ No

If no, please explain.

__________________________
Signature Off-Campus Supervisor

Please return this evaluation to the intern’s faculty sponsor at Salem College, PO Box 10548, Winston-Salem, North Carolina 27108-0548.